

The CLIHTF Notes

[Click here to view as Webpage](#)



Please don't forget to participate in our satisfaction survey! We would love to learn how to better serve our participants! **Click HERE, or scroll to the bottom of the newsletter to take the survey.**

Holiday Hours of Operation

Holiday Hours:

President Lincoln's Birthday- 02/12/21: Closed

President's Day - 02/15/21: Closed



Office Hours:

Monday
8:30 AM - 4:30 PM

Tuesday
8:30 AM - 4:30 PM

Wednesday
Closed

Thursday
8:30 AM - 4:30 PM

Friday
8:30 AM - 4:30 PM

Upcoming Events!

Welcome to CLIHTF @ Night!

The Chicago-Low-Income Housing Trust Fund now offers nighttime webinars for participants who are unable to attend informational sessions during business hours.

Please join us on **February 8th, 2021 at 5:30 PM** for our first CLIHTF @ Night session. This session will teach participants how to accurately complete CLIHTF's Rental Subsidy Program Annual Agreement. This session will also cover 2021 policy updates

CLIHTF will also be hosting an interactive training webinar on how to complete our 2021 Rental Subsidy Program Annual Agreement on **February 8, 2021** at the usual time.

On **February 3, 2021**, CLIHTF will be hosting a Rental Subsidy Program General Overview webinar in both **English** and **Spanish**.

Please click either of the links to the right to register for any of the upcoming webinars!



Register for the CLIHTF @ Night (Annual Agreement Session) on 02/08/2021 at 5:30PM

Register for our regularly scheduled RSP Annual Agreement Webinar on 02/08/21

Register for our General RSP Webinar in English on 1/13/21

Register for our General RSP Webinar in Spanish 1/13/21

Important Memos! Please Read!

1. CLIHTF 2021 Inspection Compliance Plan of Action Policy:

****This policy applies to property owners who are responsible for providing their liaisons with a plan of action for remedying Department of Buildings (DOB) violations and/or Housing Quality Standards (HQS) violations at their properties.**

2. 2020 Quarter 4 Payment Request Deadline:

Please note that fourth quarter payment requests for 2020 (exhibits L-1 and L-2) must be submitted by January 31, 2021. To receive quarterly payments from the Chicago Low-Income Housing Trust Fund, properties must be in compliance with CLIHTF's Rental Subsidy

1. Landlords must provide their liaison with a detailed plan of action for remedying HQS violations and DOB violations. This plan of action should **NOT** be brief.

2. The plan of action must include submissions to match each violation.

- Each submission must include the violation code as well as the citation details.
- Each submission must include a completion date for when the issues will be remedied. The date must be within 90 days (weather permitting) of when the violation was reported.

3. If the HQS violation requires the use of a contractor to remedy the issue, the property owner must include proof that a contractor has been hired and scheduled to remedy the violation.

- Examples of proof of hire are receipts, email correspondence, or a copy of an independent contract agreement.

4. If a detailed plan of action is not submitted upon request, the property owner **WILL NOT** receive the next quarterly payment from CLIHTF, because the property is not in compliance.

5. If a plan of action has been submitted upon request, but the violations have not been remedied by the completion date, and the property owner has failed to discuss these issues with their liaison, the property owner **WILL NOT** receive the next quarterly payment from CLIHTF, because the property is not in compliance.

[Click here to download our 2021 Plan of Action Policy](#)

Program guidelines and ALL required documents must be current. Please click the button below to access a downloadable copy of exhibits L-1 and L-2. Please complete the forms and upload them to [CLINKED](#) if you have not done so already. Once the forms have been submitted completely and accurately, please allow up to 30 days for processing.

[Click here to download Exhibits L-1 and L-2](#)

3. Landlords must submit 2021 Rental Subsidy Agreements by uploading them to CLINKED:

Please disregard the mailing instructions on the 2021 Rental Subsidy Agreement. Landlords must submit the 2021 Rental Subsidy Agreement by uploading the file to CLINKED.

ALL 2021 RENTAL SUBSIDY AGREEMENTS WILL BE MAILED TO PARTICIPANTS BY JANUARY 31, 2021.

4. CLIHTF's New Policies Regarding the Maximum Number of Subsidized Units Allowed to be Under Common Ownership and Control:

Please click the button below to learn about 2021 updates in the Chicago Low-Income Housing Trust Fund's new unit capacity determinations and policies. These determinations and policies are effective immediately.

[2021 New Unit Capacity Policy Update](#)

Did You Know?

CLIHTF WILL BE MOVING TO A NEW ONLINE SYSTEM IN SPRING OF 2021

The Chicago Low-Income Housing Trust Fund (CLIHTF) will be releasing a new online system, Trust Fund Central, in spring of 2021. Trust Fund Central is an integrated program management solution designed to incorporate CLIHTF's various document management portals into one system. Please click the button below to learn more about Trust Fund Central, and how you can learn to use this new system.

[Click here to learn more about CLIHTF's new document management portal, Trust Fund Central!](#)

Learn More!

[Click here for an introduction to our Rental Subsidy Program \(Landlords\)](#)

[Click here to take an interactive Quiz on our Rental Subsidy Program Guidelines \(Landlords\)](#)

[Click here for an introduction to our Rental Subsidy Program \(Social Service Agencies\)](#)

[Click here for a downloadable copy of our Rental Subsidy Program Guidelines \(Landlords/Social Service Agencies\)](#)

[Click here to learn how you can help CLIHTF to reach diverse communities throughout the city of Chicago \(Social Service Agencies/Aldermen\)](#)

[Click here to share CLIHTF's mission with Spanish-Speaking Landlords, so that we can serve a more diverse population!](#)

Access Our Educational/Outreach Resources!

Please click on any of the links to the left to access CLIHTF's educational/outreach resources. These resources are designed to educate participants and potential participants about CLIHTF's program policies and objectives.



Monthly Poll

Have you subscribed to CLIHTF's YouTube Channel?

Yes

Select

No

Select

Please take our Accessibility Survey for Property Owners

In an effort to promote housing equality for individuals with disabilities, The Chicago Low-Income Housing Trust Fund is conducting a survey to learn more about accessible units in our program!

Take the Survey!

Tell Us How We Are Doing!

Don't forget to take our satisfaction survey! Click the button below to submit your feedback. We are looking forward to hearing from you!

Take the Survey

